

TABERNA MASTER HOMEOWNERS ASSOCIATION, INC. BOARD OF DIRECTORS MEETING MINUTES August 24, 2021

CALL TO ORDER:

Rob D'Angelo called the meeting to order at 3:35 p.m.

ESTABLISH QUORUM

A quorum was established with six of seven members present:
Rob D'Angelo
Randy Beltz
Wayne Maruna
Bruce Clark
Carmen Miller
Rick Keifer

Wayne moved that we accept the July Minutes as submitted. Randy seconded. Motion was unanimously approved.

COMMITTEE REPORTS

Architectural Control:

The following is Randy 's report:

There was a total of (13) Architectural Change Requests:

- 5 Tree Removals
- 5 Exterior updates
- 1 Roof
- 1 Fence
- 1 Whole house generator

Building & Grounds:

Randy reported for Gordy Barnes. Front entrance meeting held with city. They will help with moving the lighting. The goal is a plan by next month.

Shutters fir 117 Taberna Way are on order. Needed for painting project.

Obtaining estimate for taking down tree in the dog park this winter.

Discussion about publishing information concerning the new entrance.

OFFICERS' REPORTS

Vice President:

Our meeting with the city went very well and they are receptive to assisting.

Further request for decorations to come from Katie Shorter.

Treasurer:

Wayne Maruna summarized the HOA Financials through July 31, 2021. The complete report is enclosed.

\$163,000.00 surplus in operating budget. Master accounts are paid in full at 96%. Delinquent accounts are in the hands of our attorneys, and we should not delay liening the small amounts.

Budget process for 2022: Proposed budget to be submitted in September.

President's Comments:

Condemnation process is proceeding.

Taberna Towns no change.

Rob and Carmen to meet regarding the nominating committee.

Annual meeting; We will try to reserve Creekside Elementary for the first week in December.

ADJOURNMENT

Here being no further business, Randy moved to adjourn the meeting. Seconded by Rick. Motion carried.

Approved by the Board of Directors:

Submitted by:	Approved by:
Bruce Clark, Assistant Secretary	Rob D'Angelo, President
Date:	Date:

NEXT MEETING

The next meeting of the Taberna HOA Board of Directors is scheduled for Tuesday, Sept. 28th at 3:30 p.m.

Taberna Master Homeowner's Association Treasurer's Report – Month Ending July 31, 2021

Assets & Liabilities

On the following pages we have provided Balance Sheets for the Master HOA and its Sub-Communities. These compare month-end July to month-end June and make note of any substantive changes out of the ordinary. Because the annual Master HOA assessment is payable in January, cash amounts spike in January and then decline throughout the balance of the year as assessment funds are used to pay operating expenses. The Sub-Communities also bill for supplemental dues at the start of each quarter.

Operating assets less liabilities in the Master account at 7/31/21 net to \$257K, well in excess of budgeted operating expenses of \$86.1K over the last five months of 2021.

Delinquencies

The Accounts Receivable balance increased by \$4.3K, all in the sub-communities, stemming from third quarter assessment billings. Taberna Master didn't change much, falling only \$122. There are seven Master accounts placed with attorneys for action, accounting for \$11.4K (96%) of Taberna Master's \$11.9K balance, the largest being \$6.7K. Sub-community accounts receivable total \$6.1K, of which \$5.6K is for assessments.

						Acc	ounts Rece	eiva	able Agin	ng	
		Jur	ne 3	0, 2021			Jul	у 3	1, 2021		Notes
<u>Community</u>	ΥT	D Income	Α	R Bal	Pct	ΥT	D Income	F	AR Bal	Pct	
Taberna Master	\$	249,145	\$ 1	11,986	4.81%	\$	249,145	\$	11,864	4.76%	19 accts (down 2), 7 with attorneys (\$11,433)
											Assessments \$3.0K, down \$0.1K; Fines \$5.3K
											Fees \$3.2K, Interest \$0.4K; 10 Accts <\$100
											1 account = \$6,711, 57% of total
Abbington Woods	\$	23,622	\$	457	1.93%	\$	35,433	\$	1,309	3.69%	7 Accts.(up 5) Assessments \$1,172,
											Fees \$120, Interest \$17.
Boleyn Creek	\$	11,640	\$	29	0.25%	\$	17,460	\$	798	4.57%	3 Accounts (up 2), Assessments \$727
,		,				•	,	·			Fees \$60, Interest \$11
One Taberna Way	\$	36,800	\$	1,262	3.43%	\$	55,200	\$	3,719	6.74%	2 accounts incl 1 with attorney
,									·		\$3,450 Assessments, \$165 Fees, \$104 Interest
Taberna Landing	\$	3,480	\$	-	0.00%	\$	5,220	\$	314	6.02%	1 account, \$290 Assessments, \$20 Fees,
											\$4 Interest
Taberna Townes	\$	4,550	\$	-	0.00%	\$	6,825	\$	-	0.00%	
Total	\$	329,237	\$ 2	13,733	4.17%	\$	369,283	\$	18,004	4.88%	

Replacement and Emergency Funds

The Master Replacement Fund continues to be incremented by \$900 per month and stands at \$183.1K as of the end of July, exclusive of an additional \$14.6K in funds from the state's condemnation of the fence at the front of the development, taken to make room for the Hwy 70 project. That money has been earmarked to be used for any replacement structures when the highway project ends. The Emergency Fund is being incremented by \$667 per month and as of 7/31/21 has a balance of \$71.8K. Our goal is \$75K by year-end. Our replacement fund appears to have a concern, as a recent quote on the nature park walkway suggests the projected life is shorter than planned and the replacement cost much higher. The board will discuss possibly transferring funds from the operating account to shore up the reserves.

Taberna Master Bal Sht	Master Bal Sht July 31, 2021			J	lune 30, 20	21		Change	
	Operating	Reserve	Emergency	Operating	Reserve	Emergency	Operating	Reserve	Emergency
Assets:									
Cash	255,016	197,679	72,900	274,246	196,734	72,220	(19,230)	945	681
A/R	11,864	-	-	11,986	-	-	(122)	-	-
Other Receivables	1,147	-	(1,147)	-	-	-	1,147	-	(1,147)
Interfund Receivable	-	-	-	1,147	-	(1,147)	(1,147)	-	1,147
Prepaids	-	-	-	-	-	-	-	-	-
Mailbox Inventory	1,947	-	-	1,688	-	-	259		
Ttl Assets	269,974	197,679	71,754	289,067	196,734	71,073	(19,093)	945	681
Liabilities;									
Accounts Payable	290	-	-	3,223	-	-	(2,933)	-	-
Accrued Expenses	-	-	- 1	-	-	-	-	-	-
Prepaid Assessments	10,483	-	-	10,447	-	-	37	-	-
Construction Deposits	2,000	-	-	2,000	-	-	-	-	-
Ttl Current Liab.	12,773	-	-	15,670	-	-	(2,896)	-	-
Assets Less Liabilities	257,201	197,679	71,754	273,397	196,734	71,073	(16,196)	945	681
Funds:									
Reserves	-	191,085	67,005		191,085	67,005	-	-	-
Prior Accum Net	136,804	-	-	136,804	-	-	-	-	-
Net Income/(Loss)	120,397	6,594	4,749	136,593	5,649	4,069	(16,196)	945	681
Total Fund Balances	257,201	197,679	71,754	273,397	196,734	71,073	(16,196)	945	681

Abbington Woods Bal Sht	July 31	, 2021	June 30	, 2021	Chan	ge	Notes
	Operating	Reserve	Operating	Reserve	Operating	Reserve	
Assets:							
Cash	27,458	47,087	22,734	47,100	4,724	(13)	
A/R	1,309		457		852		Incr due to late pymts on Q3 assmt
Ttl Assets	28,767	47,087	23,190	47,100	5,576	(13)	
Liabilities:							
Accounts Payable	27	-	-	-	27	-	
Accrued Expenses	3,865	-	3,865	-	-	-	
Prepaid Assessments	3,024		5,596		(2,572)		Decr due to funds applied to Q3 assn
Ttl Current Liab.	6,916	-	9,461	-	(2,545)	-	
Assets Less Liabilities	21,851	47,087	13,729	47,100	8,121	(13)	
Funds:							
Replacement Reserves	-	47,052	-	47,052	-	-	
Prior Accum Net	13,288	-	13,288	-	-	-	
Net Income/(Loss)	8,562	-	441	48	8,121	(48)	
Total Fund Balances	21,851	47,052	13,729	47,100	8,121	(48)	

Boleyn Creek Bal Sht	July 31	., 2021	June 30	, 2021	Chan	ge	Notes
	Operating	Reserve	Operating	Reserve	Operating	Reserve	
Assets:							
Cash	16,743	12,666	16,651	12,425	92	241	
A/R	798		29		770		Incr due to late pymts on Q3 assmt
Ttl Assets	17,541	12,666	16,680	12,425	862	241	
Liabilities:							
Accounts Payable	-	-	-	-	-	-	
Accrued Expenses	1,787	-	1,859	-	(72)		
Prepaid Assessments	1,123		4,033		(2,910)		Decr due to funds applied to Q3 assn
Ttl Current Liab.	2,910	-	5,892	-	(2,982)	-	
Assets Less Liabilities	14,632	12,666	10,788	12,425	3,844	241	
Funds:							
Replacement Reserves		11,939		11,939	-	-	
Prior Accum Net	10,306	-	10,306	-	-	-	
Net Income/(Loss)	4,325	727	482	486	3,844	241	
Total Fund Balances	14,632	12,666	10,788	12,425	3,844	241	
One Taberna Way Bal Sht	July 31	., 2021	June 30	, 2021	Chan	ge	Notes
	Operating	Reserve	Operating	Reserve	<u>Operating</u>	Reserve	
Assets:							
Cash	20,772	46,431	21,508	35,673	(736)	10,758	
A/R	3,719	-	1,262	-	2,457	-	Incr due to late pymts on Q3 assmt
Interfund Receivable			<u> </u>				
Ttl Assets	24,490	46,431	22,770	35,673	1,721	10,758	
Liabilities:							
Accounts Payable	-	-	-	-	-	-	
Accrued Expenses	-	-	-	-	-	-	
Prepaid Assessments	2,275		6,875		(4,600)		Decr due to funds applied to Q3 assn
Ttl Current Liab.	2,275	-	6,875	-	(4,600)	-	
Assets Less Liabilities	22,215	46,431	15,895	35,673	6,321	10,758	
Funds:							
Replacement Reserves	-	14,155	-	14,155	-	-	
Prior Accum Net	14,289	-	14,289	-	-	-	
Net Income/(Loss)	7,926	32,276	1,606	21,518	6,321	10,758	
Total Fund Balances	22,215	46,431	15,895	35,673	6,321	10,758	

Taberna Landing Bal Sht	July 31	, 2021	June 30	, 2021	Chan	ge	Notes
	Operating	Reserve	Operating	Reserve	Operating	Reserve	
Assets:							
Cash	4,743	20,340	3,881	20,338	862	2	
A/R	314	-	-	-	314	-	
Prepaid Expenses							
Ttl Assets	5,058	20,340	3,881	20,338	1,176	2	
Liabilities:							
Accounts Payable	230	-	-	-	230	-	
Accrued Expenses	-	-	-	-	-	-	
Prepaid Assessments	20	-	600	-	(580)	-	Decr due to funds applied to Q3 assn
Ttl Current Liab.	250	-	600	-	(350)	-	
Assets Less Liabilities	4,808	20,340	3,281	20,338	1,526	2	
Funds:							
Replacement Reserves	-	2,328	-	20,328	-	(18,000)	
Prior Accum Net	2,366	-	2,366	-	-	-	
Net Income/(Loss)	2,441	12	915	10	1,526	2	
Total Fund Balances	4,808	2,340	3,281	20,338	1,526	(17,998)	
Taberna Townes Bal Sht	July 31	., 2021	June 30	, 2021	Chan	ge	Notes
	Operating	Reserve	Operating	Reserve	Operating	Reserve	
Assets:							
Cash	3,789	9,744	3,808	8,593	(19)	1,150	
A/R	-	-	-	-	-	-	
Interfund Balances	-	-	-	-	-	-	
Prepaid Expense	230		230				
Ttl Assets	4,019	9,744	4,038	8,593	(19)	1,150	
Liabilities:							
Accounts Payable	230	-	-	-	230	-	
Accrued Expenses	-	-	-	-	-	-	
Prepaid Assessments			1,138		(1,138)		Decr due to funds applied to Q3 assn
Ttl Current Liab.	230	-	1,138	-	(908)	-	
Assets Less Liabilities	3,789	9,744	2,901	8,593	888	1,150	
Funds:							
Replacement Reserves		6,291		6,291	-	-	
Prior Accum Net	2,643	-	2,643	-	-	-	
Net Income/(Loss)	1,146	3,452	257	2,302	888	1,150	
Total Fund Balances	3,789	9,744	2,901	8,593	888	1,150	

Taberna Master Homeowner's Association Treasurer's Report – Month Ending July 31, 2021

Income and Expenses

	Spending Co	mparison	- Actuals Vs.	Budgets	-				
		July		7 Months YTD					
	Actuals	Budget	Variance	Actuals	Budget	Variance			
Master Expenditures	14,820	17,158	2,338	124,901	148,155	23,254			
			13.6%			15.7%			
Sub-Communities	7,658	8,257	598	60,646	64,594	3,947			
			7.2%			6.1%			
Master & Subs Total	22,478	25,414	2,936	185,548	212,749	27,201			
			11.6%			12.8%			

Master expenses for July were favorable by \$2.3K, as actual grounds expendes were \$1,300 less than budget, and legal fees were zero against an \$850 July budget. YTD, Master is favorable by \$23K for a variety of reasons that are highlighted on the following Revenue & Expense statement. Chief among these are favorable variance for Ground Expense (\$9.2K), minimal legal fees compared to budget (\$4.5K), delayed audit and tax prep billing (\$3.3K).

Sub-community expenses overall were \$600 favorable to budget for the month and \$4K favorable YTD. A \$1,300 tree removal invoice for One Taberna Way was incorrectly billed to Taberna Master in June and needs to be transferred to OTW.

Following are income and expense statements for the Taberna HOA Master and each of the Sub-Communities. These compare June month and YTD actuals to budgets. The few variances of significance show brief explanatory notes.

Taberna Master			Reve	nue & Expe	enses			
		July, 2021		,	Year To Dat	:e	Annual	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Notes
Operating Income:								
Assessments	-	-	-	249,145	249,145	-	249,145	
Less Repl. Reserves	(900)	(900)	-	(6,300)	(6,300)	-	(10,800)	
Less Emer. Reserves	(667)	(667)	-	(4,667)	(4,667)	-	(8,000)	
Fees	174	233	(59)	5,301	1,633	3,668	2,800	
Other	16	42	(25)	1,819	292	1,527	500	
Net Revenues	(1,376)	(1,292)	(85)	245,298	240,103	5,195	233,645	
Operating Expenses:								
Management Fees	3,774	3,887	113	26,418	27,211	793	46,647	
Legal Expense	-	850	850	1,496	5,950	4,454	10,200	Minimal legal bills incurred YTD
Insurance	-	-	-	6,459	7,200	741	7,200	
Office Rent/Maint	1,200	1,200	-	2,400	3,600	1,200	4,800	1Q rent was paid in Dec. 2020
All Other Admin Exp	1,007	625	(382)	3,618	9,625	6,007	19,175	\$3.3M Audit/Tax Prep fee to be paid later in year.
								\$352 paid in July for seasonal bridge decorations.
Grounds Expenses	8,579	9,879	1,300	80,704	89,903	9,199	137,641	Emmen grounds fee of \$2.8K not billed, will pay in Aug.
								\$1.3K tree removal fee should have been billed to OTW.
Utilities	260	717	457	3,807	4,667	860	8,000	New Bern utilities late, will pay in August.
Total Expense	14,820	17,158	2,338	124,901	148,155	23,254	233,663	
Operating Net	(16,196)	(18,450)	2,253	120,397	91,948	28,449	(18)	
Replacement Reserves:								
Income Transfers In	900	900	-	6,300	6,300	-	10,800	
Interest	45	-	(45)	294		294	-	
NC Compensation Hwy70			-			-	-	
- Expenditures			-			-	-	
Net Replacement Rsvrs	945	900	(45)	6,594	6,300	294	10,800	
Emergency Reserves:								
Income Transfers In	667	667	-	4,667	4,667	-	8,000	
Interest	14	-	(14)	83	-	83	-	
- Expenditures	-	-	-	-	-	-	-	
Net Emergency Rsvrs	681	667	(14)	4,749	4,667	83	8,000	

Abbington Woods								
	July, 2021 Year To Date				Annual			
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Notes
Operating Income:								
Assessments	11,811	11,811	-	35,433	35,433	-	47,244	
Less Mo. Reserves	-	-	-	-	-	- 1	-	
Fees	202	-	202	505	-	505	-	
Net Revenues	12,013	11,811	202	35,938	35,433	505	47,244	
Operating Expenses:								
Admin. Exp.	27	_	(27)	320	100	(220)	150	
Landscape Contract	3,865	3,865	- '	27,055	27,055	-	46,380	
Landscape Misc	-	63	63	-	438	438	750	
Total Expense	3,892	3,928	35	27,375	27,593	217	47,280	
Operating Net	8,121	7,884	238	8,562	7,841	722	(36)	
Reserves:								
Assessment Income	-	-	-	-	-	-	-	
Other (Interest)	7		7	55	-	55	-	
- Expenditures	20		(20)	20	-	(20)	-	
Net Reserves	(13)	-	(13)	35	-	35	-	
Boleyn Creek				nue & Expe				
		July, 2021			Year To Da		Annual	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Notes
Operating Income:								
Assessments	5,820	5,820	-	17,460	17,460	-	23,280	
Less Mo. Reserves	(240)	(240)	-	(720)	(720)	-	(960)	
Fees	71	-	71	329	-	329		
Net Revenues	5,651	5,580	71	17,069	16,740	329	22,320	
Operating Expenses:								
Admin. Exp.	20	25	5	234	75	(159)	100	
Landscape Contract	1,787	1,787	-	12,509	12,509	-	21,444	
Landscape Misc	_	100	100	_	500	500	700	
Total Expense	1,807	1,912	105	12,743	13,084	341	22,244	
Operating Net	3,844	3,668	176	4,325	3,656	669	76	
Reserves:								
Assessment Income	240	240	-	720	720	-	960	
Other (Interest)	1	-	1	7	-	7	-	
- Expenditures	-	-	-	-	-	-	-	
Net Reserves	241	240	1	727	720	7	960	

One Taberna Way			Reve	enue & Expe	nses			
		July, 2021			Year To Dat	te	Annual	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Notes
Operating Income:								
Assessments	18,400	18,400	-	55,200	55,200	-	73,600	
Less Addl. Reserves	(7,200)	(7,200)		(21,600)	(21,600)		(28,800)	
Less Qtrly. Reserves	(3,552)	(3,552)	-	(10,656)	(10,656)	-	(14,208)	
Fees	157	-	157	429	-	429	-	
Net Revenues	7,805	7,648	157	23,373	22,944	429	30,592	
Operating Expenses:								
Admin. Exp.	9	50	41	162	100	(62)	150	
Legal Exp.	-	-	-	_	200	200	200	
Building Maint.	-	-	-	_	500	500	1,250	
Landscape Contract	1,475	1,475	-	13,685	13,685	-	24,300	
Landscape Misc	_	-	-	1,600	3,600	2,000	4,350	\$1.3K tree trimming fee charged to Master in error, fix Aug.
Utilities	_	-	-	-	-	-	-	7
Total Expense	1,484	1,525	41	15,447	18,085	2,638	30,250	
Operating Net	6,321	6,123	198	7,926	4,859	3,067	342	
Operating Net	0,321	0,123	198	7,320	4,653	3,007	342	
Reserves:								
Assessment Income	10,752	10,752	-	32,256	32,256	-	43,008	
Other (Interest)	6	-	6	30	-	30	-	
- Expenditures	-	-	-	10	8,186	8,176	-	Painting project deferred to later period (August)
Net Reserves	10,758	10,752	6	32,276	24,070	8,206	43,008	
Taberna Landing			Reve	enue & Expe	ncec			
Tabema Landing		July, 2021	neve		Year To Dat	re.	Annual	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Notes
Operating Income:		8					8	1,000
Assessments	1,740	1,740	-	5,220	5,220	-	6,960	
Less Mo. Reserves	-,	-	-	-	-	-	-	
Fees	24	_	24	73	_	73	_	
Net Revenues	1,764	1,740	24	5,293	5,220	73	6,960	
Operating Expenses:								
Admin. Exp.	8	25	17	77	50	(27)	50	
Landscape Contract	230	280	50	2,775	2,375	(400)	3,775	
Landscape Misc	-	100	100	-	400	400	500	
Total Expense	238	405	167	2,852	2,825	(27)	4,325	
Operating Net	1,526	1,335	191	2,441	2,395	46	2,635	
Reserves:								
Assessment Income	-	-	-	-	-	-	-	
Other (Interest)	2	-	-	12	-	12	-	
- Expenditures	-	-	-	-	-	-	-	
Net Reserves	2	-	-	12	-	12	-	

Taberna Townes			Reve	nue & Expe	nses			
		July, 2021		\	ear To Dat	:e	Annual	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Notes
Operating Income:								
Assessments	2,275	2,275	-	6,825	6,825	-	9,100	
Less Reserves	(1,150)	(1,150)	-	(3,450)	(3,450)	-	(4,600)	
Fees	-	-	-	-	-	-	-	
Net Revenues	1,125	1,125	-	3,375	3,375	-	4,500	
Operating Expenses:								
Admin. Exp.	7	-	(7)	57	50	(7)	50	
Building Maint.	-	-	-	-	350	350	650	
Landscape Contract	230	237	7	1,840	1,857	17	3,040	
Landscape Misc	-	250	250	333	750	418	750	
Total Expense	237	487	250	2,229	3,007	778	4,490	
Operating Net	888	638	250	1,146	368	778	10	
Reserves:								
Assessment Income	1,150	1,150	-	3,450	3,450	-	4,600	
Other (Interest)	0	-	0	2	-	2	-	
- Expenditures	-	-	-	-	-	-	-	
Net Reserves	1,150	1,150	0	3,452	3,450	2	4,600	