

Minutes of Board of Directors Meeting
Taberna Homeowners' Association
May 13, 2009

Board Members Attending:

Gene Peele	President
Linda Pickens	Secretary
Suzanne Forsythe	Treasurer
Willis Vincent	Member at Large
Rick Layton	Member at Large
Steve Harman	Member at Large

Absent: George McNulty, Vice President

Guests: Louise Vondran and Joyce Weller

The Meeting was called to order by Gene Peele at 5:30pm, there being a quorum present.

Minutes:

Rick Layton made a motion to approve the Minutes of the April 8, 2009 Meeting, which was seconded by Willis Vincent. The Minutes were unanimously approved and accepted.

Treasurer's Report:

The Treasurer gave the following report:

Cash and Accounts Receivable: The total cash in the operating checking accounts as of May 13, 2009 is \$159,599. Total Accounts Receivable as of May 13, 2009 is \$14,293, as compared to \$10,534 as of March 31, 2009. The Treasurer attributed the increase in Accounts Receivable to invoices sent out for bush hogging vacant lots which have not yet been paid.

Late Fees: 15 late fees were mailed out in the first week of May to delinquent property owners based on open balances as of April 30, 2009. The total outstanding late fees amount to \$2,735.

Liens: There are 12 outstanding liens on 5 properties. One new lien was added last month in the amount of \$500. Total amount due under the liens is \$3,950.

Demand Letters: The HOA attorney mailed out four demand letters to delinquent property owners having liens upon their property who, cumulatively, are \$1,735 in arrears. Three demand letters were delivered and one homeowner refused receipt of the letter. One property owner having two liens on his property did respond to the demand letter and proposed a payment schedule which the Board accepted. However, the property owner subsequently informed the Treasurer that he would be unable to pay the amount owed. The Treasurer intends to telephone the property owner to discuss payment. No response was received from the remaining two property owners who received the demand letters. One property owner has

four liens on the property and the Board decided to pursue collection in court as the oldest lien will expire in the near future.

Insurance: The master insurance policy was renewed for another year with a slight increase in cost due to the inclusion of the playground equipment and pavilion at Todd Denson Park under the policy. The annual premium for the policy is \$4,477.

HOA Office Lease: The new HOA office space lease (as outlined in the April 2009 Board Minutes) has been signed.

Utilities: The Treasurer relayed that the Finance Committee recommended a closer review of utilities costs. The Treasurer will request that a duplicate copy of the City water and electric utility bills be sent to the Treasurer so that the utilities expenses can be more closely monitored.

A Motion was made by Steve Harman to accept the Treasurer's report, which was seconded by Willis Vincent. The Motion was unanimously approved.

Landscaping Maintenance Contract Proposals:

All requests to bid on landscaping maintenance contracts have been sent out to interested contractors. The bid proposals for the Emmen Road contract are due by May 22. The remaining bid proposals are due by June 12. Recommendations for approval will be made by B&G and Sub-Association representatives at the July Board Meeting.

Taberna Bear Statue: Louise Vondran and Joyce Weller, members of the Taberna Bear Project, made a presentation to the Board concerning the Taberna Bear Statue. To date, 50 families have donated toward the cost of the bear, with approximately \$1,000 having been raised. Once the Bear is purchased and painted, the Bear will be donated to the Taberna HOA. The Taberna Bear will be publicly displayed for one year in New Bern in connection with the Tricentennial celebration. Following the Tricentennial, the Taberna Bear will be returned for permanent display in Taberna at a site to be determined. Liability insurance will be required once the bear is accepted by the HOA. The Project members requested that the Board add the Bear to the master insurance policy while it is on display in the City and after it returns to Taberna. The Treasurer has determined that the insurance coverage will cost the Association approximately \$100 per year. A Motion was made by Suzanne Forsythe to accept the Bear from the Committee and to add the insurance coverage for the Bear to the master HOA insurance policy, which was seconded by Rick Layton. The Motion was approved, with one abstention.

Open Items:

- 1) Website: Gene Peele will be meeting with Alva Windham on June 19 to review proposals to upgrade the website.
- 2) Easement for Fence at Front Entrance: No change in status.

- 3) Guidelines for Budget Preparation: A draft of the Guidelines was prepared by Gene Peele and sent to Board members on May 7. The Guidelines will be used as a guide while prepared the 2010 budget this year and may be revised as necessary. Once finalized and approved by the Board, the Guidelines will be posted on the website for use by future Boards.
- 4) Beautification Plan: Landscaping improvements have been completed at the front entrance at a cost of approximately \$11,800. Additional proposals for expenditures under the Beautification Plan have been tabled by the Board. The Board is awaiting cost proposals for necessary maintenance/improvements on Emmen Rd. which will govern how much can be accomplished within the Budget.
- 5) Todd Denson Park: Very few responses were received by the Board concerning improvements to the Park. The Board decided to wait until later in the year to decide whether to make any improvements to the Park in order to have a better understanding of available funds.
- 6) Community Picnic: It was the consensus of the Board to proceed with a Community Picnic this year. It was determined that the Picnic should be held in Sept. Rick Layton volunteered to assist with planning for the picnic.
- 7) Easement with Country Club. The Easement has been drafted concerning placing the Taberna sign at the Old Airport Rd. entrance and the planting of trees on Country Club property along Taberna Way. The Easement is being reviewed by the owner of the Country Club.
- 8) Repairs to Canoe Dock: The Chairman of B&G reported that he has appointed a member to Committee to monitor the canoe dock area. Repairs are scheduled for this summer.
- 9) Wetlands Maintenance: Bob Costanzo will be meeting with a wetlands expert to discuss the HOA responsibilities for maintaining the designated wetlands within Taberna.
- 10) Repairs at 4-Way Stop Sign: Repairs made to the area to improve drainage have not been successful and additional work will need to be done so that water drains properly. Gene Peele spoke with Max Freeze regarding the drainage problem and the Association's desire to install some sort of decorative barrier to prevent individuals from driving on the shoulders. Mr. Freeze suggested a meeting be set up with City officials to discuss the drainage issue and barrier installation. Because the roads are maintained by the City, the City will have to approve whatever barriers are installed.

2010 Budget Preparations:

Board members were asked to review the existing Budget to determine areas where costs may be reduced and to be thinking about specific budget preparation guidance to be provided to the Finance Committee. The Finance Committee will begin to draft a 2010 Budget once the landscaping maintenance contracts are awarded so that their costs can be incorporated into the 2010 Budget.

Covenant Violations:

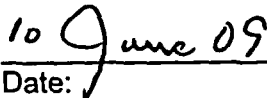
Willis Vincent reported that 5 violation letters were sent out in early May for Covenant violations pertaining to trash cans and propane tanks. It was noted that some vacant lots are being used by neighboring properties to dump trash and yard debris.

There being no further business before the Board, a Motion was made by Rick Layton to adjourn, which was seconded by Suzanne Forsythe. The Motion passed and the meeting was adjourned at 6:55 pm. The next meeting of the Board of Directors will be held on **June 10, 2009** at 5:30 pm.

Approved by the Board of Directors:



By: Gene Peele, President



Date:

**BACKGROUND
MATERIAL
FOR
MATTERS
DISCUSSED
AT
BOARD
MEETING**

**Taberna Homeowners Association
Board of Directors
Agenda
May 13, 2009 @ 5:30**

- | | | |
|--------------|---|--|
| I. | Opening Remarks | Gene Peele |
| II. | Adoption of Minutes | Linda Pickens |
| III. | Treasurer's Report
- review 1st Qtr Financials | Suzanne Forsythe |
| IV. | Old Business | |
| | <ul style="list-style-type: none">• Status of Action on Liens• Status of New Contract Bid Requests• Taberna Bear• Status Open Items | Suzanne Forsythe
Gene Peele
Steve Harman/Guest
Gene Peele/All |
| V. | New Business | |
| | <ul style="list-style-type: none">• Draft Budget Guidelines• Budget Guidance for Finance Committee• Taberna HOA/CC Easement Agreement• Review of Covenant Violations | Gene Peele
Gene Peele/All
Gene Peele
Willis Vincent |
| VI. | Good of the Order | |
| VII. | Confirm Next Meeting | |
| VIII. | Adjournment | |

Taberna HOA Board of Directors – Open Items
13 May 2009

Subject	Date Initial Discussion	Target Resolution Date	Responsible Person/Board	Comments	Completion Date
Vendetti Covenant Violations	2006	Feb 2009	Peele/BOD	Numerous violations of boat and trailer covenants. Fined \$100 by Adjudicatory Panel. Appeal denied by Board 21 Jan 09. Fine Paid	Closed
Etta Daniel's Insurance Claim, 101 Valais Ct	22 Sep 2008	Mar 2009	Peele/BOD	22 Sep ltr received from homeowner demanding reimbursement for tree damage to house. Issue turned over to insurance agent on 25 Sep 08. Cincinnati Ins Co. denied claim in 11 Feb 09 letter	Closed
Review of Tree Removal Decisions	Sep 2008	Spring 2009	Turner/ACC	Daniel's situation required a review of past decisions to limit HOA liability. ACC completed review and no further action required	Closed
Update THOA Web Site	2008	Summer 2009	Peele/Windham	Purpose is to improve community visibility via web updates. Status presented at 21 Jan 09 BOD mtg. Peele/Windham to take pictures for addition to site. Gene/Alva to meet 19 Jun to review proposed changes	TBD

Digital Backup for THOA records	12/2006	Fall 2009	Peele/Costanzo	Need to plan for records backup	TBD
Drainage from Lots at 122 & 123 Friburg Rd.	Summer 2008	3/2009	Peele	Property owners were notified by Costanzo ltr on 8 Nov 08. Follow-up Ltrs sent in Jan 09. One lot has been repaired. Other lot owner to visit on 27 Feb to discuss required repairs. Another lot owner needs to be contacted as erosion also caused by 3 rd lot. All 3 lot owners have made repairs	Closed
Fence Easement for Front Entrance	2006	September 2007 – TBD pending ECB decisions	Peele/BOD	Easement resolved with Fred Morton and Dunkin Donuts. ECB unwilling to talk until they make development decisions. Nothing new to report as of 13 May.	TBD
Prepare Budget Process Procedure/Guide	Summer 2008	Apr 2009	Peele, BOD & Committees	Improve coordination and preparation of budget. Gene to draft proposal. Gene & Suzanne met Mar 17 th and prepared Budget Milestones. Guidelines drafted	Draft of Guidelines sent out 7 May.
Landscaping & Maintenance Contracts for 2010/2011	Jan 2009	Aug 2009, contracts awarded	BOD, Jim Wilson B&G, & sub-committees	Goal is to release bids and select contractors NLT end of Aug. Peele met with B&G 18 Feb. B&G and Abbington Woods have prepared draft RFQs now in review. Milestones will be driven by Budget Procedure. RFQs have been released. Bids due NLT 12 June	8 Jul - B&G, Abbington & OTW recommend selections to Board

OTW owner request to glass their screened porch	Dec 2008	TBD	TBD/BOD	Need opinion on whether request violates covenants. Discussed at Feb Board meeting. Not a covenant issue. Ball is in owner's hand to follow thru	Closed
Owner appeal of ACC decision to deny Pergola in backyard	Nov 2008	Apr 2009	Peele/BOD	Issue is golf course lot. Owner wants a waiver as the lot doesn't face course. On the back burner.	TBD
Beautification Plan	January 2006	Dec 2009	THOA Board in conjunction with B & G	BOD implemented a 3-5 year plan for changes to beautify Taberna (ref. 2006 annual meeting). 2009 is projected to be the last year. Completed mods to Front Entrance, planted trees on Taberna Way, and Emmen Rd. Enhancements (\$11.8K) to 2 entry islands completed. B&G recommended improvements to bridges and front of new Townhouses. Board decided to hold until we consider Emmen Rd upgrades. Awaiting bids by 22 May and then Board can decide which ones to implement.	TBD, completion depends on 2009 Board review & decisions

Determine what new equipment to install at Todd Denson Park to enhance community use (renamed from basketball court)	Nov 08	TBD	Linda to receive polling results. Board decision on results.	Proposed concept (\$13.9K) for basketball court presented at Nov 08 Board mtg. Need to explore pros & cons and develop proposal for how to do it. Board decided to poll owners on their wishes for park enhancements. New email address created. Less than 10 responded. No one requested Basketball Ct. Most responses supported pet fencing. Board needs to decide whether to pursue any items.	TBD
Annual Community Picnic	Feb 09	Nov 09	Board Decision to have picnic and form committee	Board needs to confirm plan and form committee in late spring. Residences were asked for comments in Apr Tribune. No input received as of 13 May	Late Spring, committee identified
Community Building in Todd Denson Park	Proposed at Dec 08 annual mtg	TBD	TBD	Need Board consensus on whether to form an exploratory committee. Board voted 11 Feb 09 not to pursue this	Closed
HOA Office Lease	Feb 09	Apr 09	Peele/Forsythe	Need to verify when lease needs extension. Board authorized Suzanne to renew current lease. New lease negotiated for Board approval. Approved and signed	Closed

Taberna CC/HOA Agreement on landscaping	Fall 08	May 09	Peele	Lawyers drafting agreement HOA easement and for golf course to maintain landscaping purchased by HOA. Fred Leonard is reviewing	May 09
Repair stairs on canoe dock and remove graffiti on gazebo	Feb 09	TBD	Peele/B&G	B&G has appointed a monitor for the dock area. This is to be scheduled for summer 2009	TBD
Report from Bob Costanzo on Wetlands Management	Feb 09	Jun 09	Bob Costanzo	Bob is coordinating with an expert in Washington, NC to set up a meeting to discuss	Jun 09
Have Attorney Issue Demand Letters on Open liens	11 Mar 09	May/Jun 09	Suzanne	Attorney prepared draft. Board approved and attorney sent letters to lienholders. Suzanne to update us.	Apr 09
4 Way Stop Repairs	8 Apr	June 09	Gene/B&G	Board approved B&G recommended repair by Reed. Doesn't fix the drainage problem. City contacted re adding Decorative barriers. Legal issues have to be resolved. City help needed to work drainage issues.	Summer 09
25 MPH Speed Limit	8 Apr	Jun 09	Rick/NB Police	B&G proposed lowering speed limit to 25 mph everywhere. The few who responded to Tribune article opposed lowering the speed limit. Need police input on whether it makes sense. Need results of speed monitoring within Taberna	Summer 09

**GUIDE TO TABERNA'S ANNUAL
BUDGET PROCESS**

Dated May 5, 2009

Purpose and Scope:

The purpose of this guide is to provide participants in the HOA budget process and the homeowners an understanding of how the annual budget is prepared for the Taberna HOA.

In accordance with the Covenants and By-Laws, the Board of Directors is required to establish and collect annual assessments from homeowners for the expenses of the association that are determined to be required in the common interest of all homeowners.

The annual assessment results from the preparation of a budget that is approved by the Board and mailed to all homeowners as part of the annual meeting materials. The assessment and budget are presented at the annual meeting of the homeowners.

Role of the HOA Participants in the Budgeting Process

The annual budgeting process is a coordinated effort between the Board and the various committees and Sub-Associations to achieve a final approved budget for the association. The following is a summary of the role of each of these participants in this collaborative process.

Role of the Board – the Board manages the business and financial affairs of the HOA on behalf of the homeowners. It has a fiduciary responsibility to insure that the needs of the association are properly defined and budgeted, that the association's obligations are adequately fulfilled, and that proper value in service or products is received for expenditure of funds.

The Board receives recommendations from the Finance Committee, the Sub-Associations, and the association committees for line items to be included in the budget. From these the Board decides on a final budget for the association and the resulting annual assessments.

Among the discretionary factors that the Board must weigh is the level and extent of services or maintenance to be provided in the annual budget to achieve a desired standard of appearance for the community. The Board must make a determination on the required level of funding necessary to maintain and enhance community values and that best serves the interests and needs of the homeowners.

The Board may consider including in the annual budget discretionary items and/or upgrades to existing services, such as upgrades to Todd Denson Park and continuing beautification efforts, that could have long range benefit for the community.

The Board will ultimately determine the final budget by reviewing the mandatory and discretionary items and decide to include these or not based on whether it benefits the overall homeowners needs and preferences versus a limited number of homeowners and the overall impact it has on the annual assessment.

Within the Board, the Treasurer is assigned the responsibility for custody of the Association's funds and securities and is responsible for full and accurate accounts of receipts and disbursements of the association's annual budget. Working with the Finance Committee and the Sub-Associations, the Treasurer prepares and presents to the Board proposed budgets for the Master and Sub-Associations for Board approval. The Treasurer and the Finance Committee proposed budget will include the annual administrative requirements of the association, accounting and tax services, legal services, office space, insurance, phone and utilities, office supplies and mailboxes. To assist in this budget preparation, the Board will provide budget guidance and priorities to the Treasurer and the Finance Committee.

The annual assessment and related budget are approved by the Board and the Treasurer presents the approved budget to the homeowners at the annual meeting. This information provides assurance to homeowners that their assessments are justified and the money is being wisely spent for the needs and benefits of the homeowners.

Role of the Finance Committee – the Finance Committee advises and assists the Board in areas of financial planning, financial management and controls, and performs an annual review of association financial records.

One of its major functions is to assist the Treasurer in developing the annual budgets for presentation to the Board. The Finance Committee will coordinate with the Board, Sub-Associations, and association committees to obtain inputs on line items for inclusion in the proposed budget. Using the guidelines for the budget format as discussed below, the Finance Committee will make recommendations to the Board for the various line items to be included in the proposed annual budget.

The Finance Committee will maintain a summary of reserve requirements necessary to cover the cost of anticipated renovations, major repairs and/or replacements for capital facilities. They will ensure that the funding requirements to cover these are included in the proposed annual budgets. The reserve analysis will be reviewed and updated a minimum of every 5 years.

Role of other Association Committees – the Board has established various standing committees to be responsible to address specific community needs and to identify and provide recommendations relative to budget requirements related to their mission area. These include the following:

Building & Grounds – this committee oversees the appearance and maintenance of all association common property and monitors compliance with protective covenants. This committee has responsibility for providing and

monitoring the annual landscape maintenance contracts and supports miscellaneous facility maintenance requirements such as bridge maintenance, repair of storm damage, and tree/shrub planting and removal. This includes conducting the bidding process for potential service providers and recommending preferred bidders to the Board for approval. During the annual budget preparation process the B&G committee will provide recommendations to the Board and the Finance Committee for funding requirements related to their assigned responsibilities. The chairman of this committee is invited to attend the Board meeting when the draft budget is presented to advocate and support their budget recommendations.

Sub-Associations - The following Sub-Associations within Taberna maintain their own section of the community and are responsible for determining Sub-Association dues and related budgets through the budget process outlined herein. The Sub-Associations are semi-autonomous, but are subject to oversight and review by the association Board. During the annual budget preparation process, each Sub-Association committee will submit proposed budgets to the Board and the Finance Committee. The Sub-Association reps will be invited to attend the Board meeting when the draft budget is presented to advocate and support their budget recommendations.

Some of the Sub-Association committees, as noted below, conduct their own contract selections and recommend preferred bidders to the Board for approval. After selection these committees monitor the on-going landscape contracts to ensure their requirements are being met.

Abbingtton Woods – comprised of 62 homes located along Neuchatel Rd., Uster Ct, and Valais Ct. They are responsible for their landscape contracts.

Boleyn Creek – comprised of 24 homes located along Taberna Circle and Boleyn Loop. They are responsible for their landscape contracts.

One Taberna Way – comprised of 16 homes located at St. Gallen Ct. They are responsible for their landscape contracts.

Taberna Landing – comprised of 6 home sites located at the end of Brugg Ct. Their landscape contract is handled by B&G.

Taberna Townes – comprised of 41 homes located off of Taberna Way at Rt 70. Development began in 2006 and is still underway. At a point in time in the future when this development has reached a pre-determined number of occupied homes, this Sub-Association will become active and will participate in the annual budget preparation process and will be responsible for their landscape maintenance contracts.

Crime Watch – the mission of this committee is to help the New Bern Police Department keep our neighborhoods safe by being eyes and ears for what is happening within our community. This committee coordinates with the police department to provide all Taberna residents who want to participate with tips for preventing crime, proper ways to report crimes, and best ways to support our law enforcement officers. During the annual budget preparation process this committee will submit their proposed funding requirements to the Board and the Finance Committee for inclusion in the budget.

Wetlands Management – this committee is responsible for assisting the Board in managing and carrying out its responsibilities to preserve the areas within Taberna that are designated as wetlands as defined by Section 404 of the Clean Water Act. Presently, this committee is reviewing the requirements for wetlands management to determine the specific responsibilities and related financial implications.

Budget Preparation and Required Action Dates

Budget preparation begins early in the year as participants in the process must determine the requirements in their area of responsibility that require the expenditure of funds by the association. Various background materials are available to help in the formulation of the annual budget. These include the previous year's budgets, the cost of selected contractor bids, the financial books showing the results of income and expenditures for the past year, and budget guidance that may be provided by the Board.

Budget Timelines and Action Dates- the schedule for the budget will vary each year depending on whether the year includes re-bidding of the maintenance contracts. The President and the Treasurer will determine the budget schedule each year by working backwards from when the budget has to be finalized and printed for distribution and presentation at the annual meeting of the homeowners.

A major driver in the final budget estimate is the cost of the annual landscape maintenance contracts. The current practice of the Board is to award two year contracts for the major landscape work. Accordingly, the timeline for budget preparation in the years when contracts are being re-bid must account for the extensive effort required for preparation and coordination of bid packages, receipt and evaluation of proposals and selection of preferred bidders for Board approval.

The following is the schedule for the required activities to support the 2010 budget cycle. This cycle includes the re-bidding of the major contracts to cover years 2010 and 2011. These would be the typical timelines for any subsequent budget years in which contracts are to be re-bid.

- **President and Treasurer coordinate the budget milestones and notifies all participants in the budget process – Mar 09**
- **B&G and Sub-Association reps begin drafting specifications for the new contracts – Mar 09**

- B&G and Sub-assoc reps submit Proposed Contract Request for Bids to Board for approval – NLT 3 May
- Board Approves release of the Contract Request for Bids – NLT 15 May
- B&G and Sub-assoc reps receive Contract Bids – NLT 12 Jun
- Board provides Budget guidance and priorities, as required, to Treasurer and Finance Committee – NLT 12 Jun
- B&G and Sub-assoc reps complete review of bids and selection of contractors – NLT 3 Jul
- Summary of Contract Bids provided to Board – 3 Jul
- Recommended Contract Selections Briefed to Board and Finance Committee by B&G and sub-assoc reps – 8 Jul
- Association Committees and Sub-Association reps provide budget recommendations to the Board and Finance Committee – NLT 17 Jul
- Draft Budget Presented to Board by Treasurer and Finance Committee – 12 Aug
- Budget Approved by the Board – 9 Sep
- Meeting Materials/Budget to Printer – 28 Sep
- Annual Meeting Materials mailed NLT - 26 Oct
- Annual Meeting (2nd, 9th, or 16th Dec)

Budget Format

The proposed budget will be prepared in three parts to help the participants in the process determine what is mandatory and what is discretionary in terms of arriving at a final budget.

Part 1 is the budget that represents the minimum, mandatory needs of the association. It may be considered bare bones in that it does not include any discretionary items. These include costs for properly maintaining the common areas, costs of operating the association, insurance, taxes, and any other “must pay” costs. The Part 1 budget determines the minimum annual assessment that could be charged to homeowners without impacting our community.

Part 2 is an addition to the budget to include line items that are considered needed, but can be deferred for a short time for budget reasons. This could also mean increasing the level of funding of a line item in the Part 1 budget. The addition of these items results in an increased annual assessment.

Part 3 would identify any improvements in services to be provided to the community that would be highly desirable, but may be deferred for budgetary reasons. If adopted in the annual budget this would result in the highest annual assessment.

The participants in the budget process will consider the above priorities in developing and submitting recommended budgets for their areas of responsibility.

Linda Pickens

From: Robert A forsythe [forsythenc@embarqmail.com]
Sent: Saturday, May 09, 2009 10:16 AM
To: steve harman
Cc: 'dgpeele'; 'lindapickens676'; 'WsVincent'; 'ricklayton'
Subject: RE: Taberna Bear insurance

Steve: We will need to have the donation process completed at least two weeks before it is sent downtown. I presume that it will be paid for before that. It will be most helpful if the Board can make the decision soon to accept the bear or not as community property.

Once the donation is made, I can notify the insurance to put coverage on it. It will be under our liability policy from the actual donation date, and I can then ask for a certificate of insurance with the City as named co-insured for the specific dates that it will be downtown.

(I will need to have this date info before calling them as the time period is part of the certificate. I am also presuming that the City will be happy with \$1,000,000 in coverage???) Our insurance policies run May thru April each year and are renewed annually. The \$100 estimated premium for coverage will be invoiced separately once I notify the agent that the bear is the HOA's, then the addl.annual cost will be included in the subesequent annual premiums.

Yes, you are correct in that you should not vote on this issue. However, you certainly can be an advocate for it. Suzanne Forsythe, 5/9/09

----- Original Message -----

From: steve harman
To: 'Robert A forsythe', 'dgpeele', 'lindapickens676', 'WsVincent', 'ricklayton'
Sent: Fri, 8 May 2009 16:11:12 -0400 (EDT)
Subject: RE: Taberna Bear insurance

All: I have to admit that I am biased on this issue because I am a member of the Taberna Project Team. Hence I do not think that I should vote on the issue.

Suzanne: Please confirm that the insurance will cover the Taberna Bear also for the period that it is located downtown in addition to the future period of time that it is located in Taberna. By the way we have confirmed that the Taberna logo will be on our bear. Great publicity for Taberna as a community that supports the activities of New Bern.

Steve

From: Robert A forsythe
[mailto:forsythenc@embarqmail.com]

Sent: Friday, May 08, 2009 11:56
AM

To: dgpeele; Steve Harman; lindapickens676; WsVincent;
ricklayton

Subject: Taberna Bear insurance

Gene, Steve, etc: I have received information on the ability for Taberna HOA to include the proposed Taberna Bear on the Taberna HOA liability policy. If we decide to accept the bear as donated from the residents' committee, our insurance company has agreed to include liability coverage under our present policy at a cost of \$100 per year.

When we meet to decide whether or not to accept the donation, we should decide whether the HOA should pay for this insurance coverage or to have the committee to pay for it at least a year, Suzanne F 5/8/09



**Taberna Bear Project
c/o 103 Appenzell Lane
New Bern, NC 28562
Help bring our bear home!
All donations appreciated!**

How to choose a design and an artist

There are several ways in which to do this:

- Choose from our selection of pre-approved designs submitted by many of our talented local artists.
- Choose an artist and work together to develop a design and name for the sculpture.
- Partner with a school or organization in the community.
- Unless you choose a pre-approved design, you must submit your design for approval by our artist selection committee prior to painting your bear.

Upcoming Bear Town Bears Events

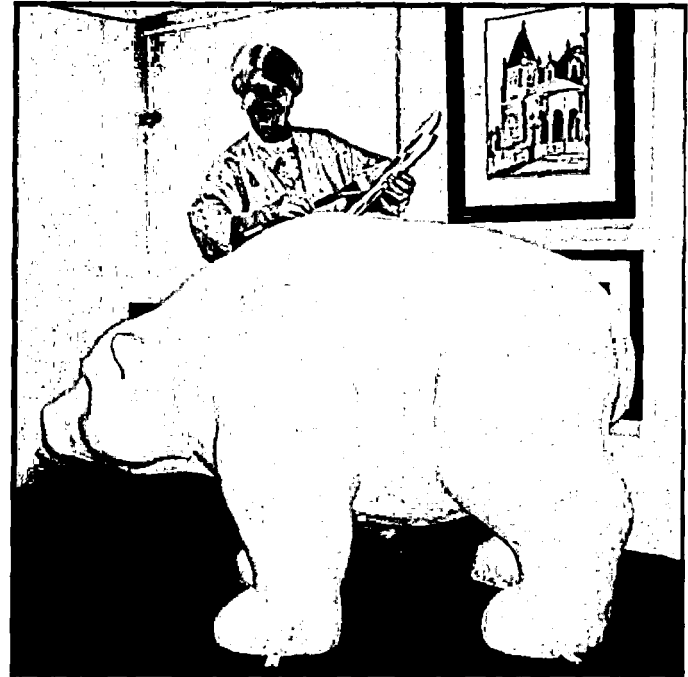
- Bear Tracks – a walking guide for tourists to view and learn about each Bear sculpture
- Bears come out of hibernation.

For more information, call or email:

Barbara Lubsen: email - blubsen@suddenlink.net
cell phone - 349-5438

Vicki Vitale: email - taluba@embarqmail.com
cell phone - 626-6750

ABOUT THE COVER: *Dr. Bill Kincaid, a local dentist, is sponsoring the first promotional bear. A screening committee from Bear Town Bears selected Glenna Davis' design, which is a whimsical representation of the "tooth beary." Davis has been a resident of Fairfield Harbor for 14 years, after moving from Oakton, Virginia, and has been actively involved in many arts organizations and activities throughout New Bern. Davis stated, "I am so excited to be a part of this project and hope everyone enjoys the bear." She anticipates painting the almost life-size bear to take four to six weeks and hopes that it will generate interest in the sponsorship and decoration of many more.*



Glenna Davis begins painting the first of many Bear Town Bears.

Bear Town Bears

making tracks 

Mission Statement

Bear Town Bears is an all-volunteer non-profit organization which places fiberglass bears, decorated by local artists, at business and public locations throughout the New Bern, North Carolina, area for public enjoyment.

Bear Town Bears brings together local artists, businesses and civic sponsors to place life-size hand-painted fiber-glass bears throughout New Bern, North Carolina. The Bear, being the symbol of the historic city of New Bern, was selected for this public-art project.

New Bern will celebrate its 300-year anniversary in 2010, and all these whimsical bears will be on display throughout that entire year. The painted bears will be included as part of the "Bear Tracks" art-walk experience of public art sculptures in the community.

Bear Town Bears also encourages participation by our youth, allowing schools, teachers, and students to sponsor, paint, and enjoy the bears as an educational opportunity. If your organization is interested in sponsoring a bear or you are an artist desiring to paint one, please review our website at www.bearstownbears.org.

Sponsors

Bear Town Bears is seeking sponsors for the production and placement of these hand-painted bears in New Bern, North Carolina. Local individuals, businesses and organizations are encouraged to participate.

Sponsor Options:

- Sponsor your own bear as an individual, community/service organization, or group. The bear can be placed at your approved location or an approved public location in historic downtown New Bern.
- Partner with a school in Craven County as a sponsor and have the students paint the bear. You may designate the school or have the Steering Committee select the school. Bear Town Bears encourages participation by local schools that can use the project as an educational opportunity.
- Become a Friend of Bear Town Bears by donating funds and services which may be used by the Bear Town Bears wherever the Steering Committee determines it can best be used.

Select either the Standing Bear or the Walking Bear with a design painted by a wide selection of local artists. Our artist selection committee approves all designs to ensure appropriateness and a positive community spirit, and maintains a portfolio of approved artists. Additionally, Bear Town Bears will secure the approval of "public art" locations in the New Bern Historic District.

Please contact us at
contact@bearstownbears.org to have a
committee member further discuss
these opportunities with you.

What is involved in being a sponsor?

- Make a \$2,800 donation to Bear Town Bears
- Complete a sponsor application
- Choose an artist, design and location

What does the Bear look like?

Two styles of Bears are available. Standing Bear and Walking Bear. The Standing Bear is 66" high by 23" wide and 27" deep. The base is 20"x28". The Bear weighs 70 pounds. The Walking Bear is 48" high by 63" long, 30" deep and weighs 60 pounds.

Sponsors may choose to create and implement their design or select from our catalog of approved designs.

Use your imagination. Your bear will be your creation ... make it come to life with paint, mosaic tiles, mirrors, or put a hat on it, make it a topiary in a big flower pot, make it the back to a park bench. You are only limited by your imagination.

Where will my Bear be displayed?

Each sponsor will be allowed to place their bear anywhere they choose on private property, or we can choose a city or county-owned location for you.

Your bear - along with the other bears from Bear Town Bears - will be a public sculpture for local citizens and tourists to enjoy.

When will my Bear arrive?

All bears are made to order. Once your payment and application have been processed, allow 6-8 weeks for delivery. Please specify where you want your bear delivered. The sponsor may deliver the bear to its display location.